

SENIOR SCHEDULING MANAGER

The joint venture partner team of D.E. Harvey Builders and Gilbane Building Company is currently looking for a Scheduling Manager to assume responsibility for the scheduling of a major project in Spring, Texas. The Scheduling Manager is responsible for planning, scheduling, and time control function for a major construction management project with an annual volume of construction exceeding \$200 million.

Responsibilities:

- Develop project schedule by identifying relationships, logic, milestones, constraints and resource loading of cost and man hours.
- Build, manage and execute the project schedule and project financials information as related to the schedule.
- Perform regular schedule updates for each project's requirements. This includes
 - o Input actual start and actual completion dates for all activities,
 - o Monitor progress of the project,
 - o Coordinate with all entities of the project teams,
 - o Update cost/resource information as necessary,
 - o Review the critical path,
 - o Identify changes and project impacts in the schedule, etc.
- Manage and control all scheduling data through Primavera P6.
- Define and document project scope, guidelines, and coordination of resources to execute the project schedule
- Determine the critical paths required to meet the overall project completion date, modify critical paths based on prevailing conditions and consult with Project leadership team to develop workarounds to overcome obstacles.

Expectations: Requires 10+ years experience managing the schedules for construction projects. Part of this experience must include performing as a Project Engineer or Assistant Project Manager to gain insight into actual construction aspects. Will be required to learn company-specific software, and train fellow-employees on scheduling. The successful candidate should be a BS or MS [Engineering, Architecture, Business, Marketing, or related field preferred] graduate. Experience with Primavera P6 is mandatory

Headquartered in Houston, D.E. Harvey Builders was founded in 1958 and maintains regional offices in Rockville, MD and Austin, TX. The firm is a full-service commercial construction company providing both general contracting and construction management services. With a staff of over 175 professionals, the firm's clients include, The Woodlands Operating Company; Anadarko Petroleum; Baylor College of Medicine; Core Real Estate; ExxonMobil, Hines; Lucent Technologies; Shell Oil and many more. **The successful candidate will be employed by D.E. Harvey Builders.**

Candidates may submit resumes to STomaszewski@GilbaneCo.com or apply online at <http://www.gilbaneco.com/Jobs/>

Sheila Tomaszewski
Senior Recruiter
GILBANE BUILDING COMPANY

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